THE COLLEGE GATE

Dear TCG member, thank you for being part of the communityand trust in us. Out goal is to provide you unique tools to help you succeed in your professional career. Hereby, you will find below a unique "Thank you" template, perfect to send via LinkedIn or email.

THANK YOU TEMPLATE

Dear [Name or Mr./Ms.],

Thank you for the engaging conversation we had yesterday and for the opportunity to [get to know Company X better/interview]. Our discussion was very insightful and provided me with a deeper understanding of the [XXXX] role and [Company XXXX]'s [culture/fit/way of working/processes]. I was particularly impressed by [specific part of the conversation], where [specific detail that intrigued or impressed you]. This has made me even more enthusiastic about the position, and I am excited about the possibility of joining your team.

I look forward to hearing [back from you/about the next steps in the application process].

Best regards,
[XXXX]

CLARIFICATION

The purpose of a thank-you note is to serve as a gentle reminder to the recruiter, ensuring that you remain in their thoughts for future opportunities. By including personalized content, you can highlight the specific event or situation where you both interacted, as well as any memorable moments from your conversation. This approach helps prevent your correspondence from ending up in the delete folder and increases your chances of being considered for future roles.